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Professional Rehabilitation Workers, With the Adult Deaf, Inc.

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Secretary-Treasurer, PRWAD Conference, Hotel Sonesta, Washington, D.C.

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PROFESSIONAL REHABILITATION WORKERS WITH THE ADULT DEAF, INC.

Report of the Secretary-Treasurer, PRWAD Conference, Hotel Sonesta, Washington, D.C., April 10, 1972

At the request of President Jones, I am pleased to present to the Conference the report of the Secretary-Treasurer.

The responsibility for the fiscal affairs of the PRWAD was officially transferred to me on July 1, 1971 by my predecessor, Richard Walker. Immediately upon that transfer, an operating and an investment account were established in two Arizona banks with funds totalling \$10,000. Early in January 1972, with the establishment of a PRWAD Home Office, the operating account was transferred to Silver Spring, Maryland. The investment account remains in Arizona, and all investment decisions related to that account are a responsibility of the PRWAD Board.

The responsibility for the day-to-day operating receipts and expenditures has been delegated to the Executive Secretary, Arthur Norris. His activities are subject to the review of the Secretary-Treasurer of PRWAD, as outlined in the by-laws of PRWAD. A year-end audit by an independent certified public accountant will be made, and that audit is to include an examination of the procedures followed in accounting for all receipts and expenditures.

As of March 31, 1972, PRWAD had \$3,700 in operating funds and \$9,100 in investment funds for a total of \$12,800. No substantial increase in PRWAD funds is anticipated for the balance of this fiscal year which ends on June 30, 1972. The proposed budget for the new fiscal year beginning on July 1, 1972 and ending on June 30, 1973 projects income from memberships and subscriptions totalling approximately \$10,700. Printing of the *Journal of Rehabilitation of the Deaf* and the *PRWAD Newsletter* will require an outlay of \$7,000 and other expenses of PRWAD will amount to \$3,700.

The PRWAD grant for the *DEAFNESS Annual* for the grant year ending on May 31, 1972 amounts to \$45,000. Actual expenditures through April 1, 1972 are \$12,000, leaving an unexpended balance of \$33,000. Actual expenditures have been well under budgeted allowances because the

PRWAD REPORT OF SECRETARY-TREASURER

DEAFNESS operation did not get underway until January 1972. The proposed DEAFNESS budget for the grant year June 1, 1972 through May 31, 1973 is set at \$56,000. Salaries for the Home Office personnel, compilation and editing of the *DEAFNESS Annual*, and printing will consume most of the funds.

In January 1972, Jerry Alpiner resigned as Secretary of PRWAD, and the Board moved to merge the Secretary's functions with those of the Treasurer's.

Since the new administration took office on July 1, 1971, the Board has concerned itself with a number of important matters.

The most important matter that has been considered by the Board has been the search for and selection of a new Executive Secretary/Editor for PRWAD and DEAFNESS. In December 1971, Mr. Arthur Norris was selected to fill that position. Subsequently, in January 1972, a Board meeting was called in Washington, D.C. to establish short and long term goals for the operation of PRWAD and the preparation and publication of DEAFNESS. Representatives from the Department of Health, Education and Welfare, Edna Adler, Deno Reed and Boyce Williams, were also in attendance. The duties and authority of the Executive Secretary/Editor were defined and approved and were made an official part of the minutes of that meeting. At the same time, an editorial advisory board and editorial consultants were selected to assist the Editor in developing the *DEAFNESS Annual*.

The 1972 PRWAD Conference Planning has been a major interest of the Board. It has been no easy task for Chairman Tom Mayes to coordinate the myriad details of this Conference held in Washington from his office at San Fernando Valley State College. By all appearances, the Conference is proceeding as planned and on schedule.

The Board has recommended an amendment to the by-laws for consideration at the 1972 Conference to combine the offices of Secretary and Treasurer into one office, Secretary-Treasurer, because of the establishment of the office of Executive Secretary for PRWAD. An amendment to the by-laws is also requested to include the newly established position of Executive Secretary.

The PRWAD Board moved, in January 1972, to expand communications between PRWAD and the National Rehabilitation Association and the Council of State Administrators of Vocational Rehabilitation. The details of these liaisons will be handled by the Executive Secretary.

The Board has moved to establish the Boyce R. Williams Award for Outstanding Contributions to the Rehabilitation of Deaf People. Presentation of the first award will be made at the 1972 Conference.

With the initial operating procedures of the new Home Office now underway, the Board will be addressing itself to three major questions:

1. The role and function of PRWAD for the short and long term.

A specific agenda is presently being developed for the Board's

PRWAD REPORT OF SECRETARY-TREASURER

consideration at a special Board meeting to be held shortly after the start of the new fiscal year in July 1972.

2. The securing of additional funds to finance the programs that will emerge from the Board's summer meeting.
3. The establishment of guide lines for professional standards and facilities to meet the expanding needs for vocational rehabilitation of deaf people wherever they may be.

John R. Seidel
Secretary-Treasurer